

Transportation Planner

The Brooke-Hancock-Jefferson Regional Planning Commission (BHJ MPC) is accepting applications for the position of Transportation Planner. BHJ MPC serves the tri-county Weirton-Steubenville Metropolitan Statistical Area, whose re-emerging manufacturing economy serves a population of 120,000. As an Interstate Planning Commission (IPC), the agency provides planning services for members and also functions as the Metropolitan Planning Organization (MPO), a designation that provides federal funding for planning, rideshare, purchase of replacement vans and buses, and bridge, roadway, and multiuse trail construction.

The Transportation Planner will have varied responsibilities as determined by the Transportation Study Director and the organization's program needs. The ideal candidate will have a Bachelor's Degree in planning, geography, or urban affairs with an emphasis in transportation.

Additional qualifications include: Ability to work with minimal guidance; interact well with a variety of stakeholders, including the public and local, state and federal officials; demonstrate good written and oral communication skills; and possess familiarity with transportation, transit, and planning terms, methods and concepts.

The position also requires the ability to use a variety of computer programs such as GIS and AutoCAD, use to equipment necessary to generate detailed quantitative analysis and reports. Candidates applying for the position must also be able to perform field work activities associated with obtaining traffic counts and other on-site tasks.

The job duties include executing, managing, and supporting assigned planning projects by: performing preliminary and best practices research; project design and scoping; data collection, analysis, and visualization; report writing and making presentations to various groups. Other related activities include: providing technical assistance to other departments; responding to requests from the general public for data and information; and attending night meetings that often includes making presentations to inform residents and partner organizations.

Starting salary to be determined DOQ. Position offers full benefits. BHJ MPC is an equal-opportunity employer. Submit a cover letter and resume via e-mail at aford@bhjmpc.org to or via regular mail to Transportation Planner, Brooke-Hancock-Jefferson Metro Planning Commission, 124 N. Fourth St., Second Floor, Steubenville, OH 43952.