

**PUBLIC TRANSIT-HUMAN SERVICE TRANSPORTATION PROVIDERS
REGIONAL ACCESS MOBILITY PARTNERSHIP (RAMP)
NOTES OF THE TUESDAY MARCH 24, 2009 MEETING
CONVENED AT THE BHJ MPC MEETING ROOM
124 NORTH FOURTH STREET, SECOND FLOOR, STEUBENVILLE, OH**

IN ATTENDANCE:

REPRESENTING:

Diane Philips.....	Area Agency on Aging
Amy Mihalyo.....	Prime Time
Robert Ducker.....	Healthways
Michael Paprocki.....	BHJMPO
Shawn Price.....	BHJMPO
Mike Mehalik.....	Jefferson county MRDDD
Jeff DeStefano.....	CHANGE, Inc.
Bob Herceg.....	Checker Transportation
Randy Cottis.....	Jefferson Behavior Health
Frank Bovina.....	SVRTA

Michael Paprocki called the meeting to order at 10:10 a.m.

- 1) Memorandum of Understanding – Mike Paprocki, BHJMPO, prepared the final document and mailed to twenty-two (22) organizations for signatures by recipient. Fifteen organizations responded. One organization, the Steubenville City Health Department declined membership. Robert Ducker asked BHJ to resent the MOU to Terry Stemple for signature. Michael Hagg has replaced Burl Anderson as Director of the Hancock County Sheltered Workshop. Mr. Paprocki will discuss with Mr. Hagg.
- 2) Public Transit-Human Service Directory – Mr. Paprocki noted he would finish a draft of the directory as part of the scheduling software “request for proposal”.
- 3) Demand Responsive Transit Software – Mr. Paprocki handed out a draft “request for proposal” (RFP) for members present to review. Two comments considered included: (a) clientele security and (b) define a project deadline date. Members agreed that a December 2009 date is reasonable. Mr. Paprocki will address the clientele security issue in the RFP. Mr. Paprocki asked those present to further review the RFP for any other issues or concerns. In the absence of no other comments by April 6, 2009, Mr. Paprocki will begin the advertisement by mid-April.

Mr. Paprocki passed out the Major Milestones/Deadlines for the American Recovery and Reinvestment Act (ARRA) Formula Grants aka, “stimulus funding”. Mr. Paprocki noted the December 30, 2009 date for submitting grants and the March 5, 2010 date for obligation of funds. RAMP should have no problem meeting these dates for the Software Project Schedule.

- 4) Ohio §5317 New Freedom Program Initiative Application for Assistance – Mr. Paprocki discussed the opportunity for the Ohio members to consider an application to purchase Automatic Vehicle Locators (AVLs). Ms. Mihalyo, Prime Time, will contact ODOT Office of Transit. Mr. Paprocki urged the West Virginia partners to be on look out for any funding possibilities through West Virginia Division of Transit.

- 5) Other Items – Mr. Paprocki introduced the idea of featuring each transportation agency in the BHJ quarterly newsletter. Those present showed interest. BHJ will make arrangements in the near future to initiate this activity

Mr. Paprocki also noted that CommuteInfosm has designated May as “Share the Ride” month. BHJ is planning a promotional campaign.

Mr. Paprocki handed out an announcement of a two-day course on Introduction to the Americans with Disabilities Act (AD) & Public Transportation. Wright State University and the Ohio Department of Transportation are co-sponsoring the one-credit hour course.

The meeting adjourned at 11:15 a.m.

Submitted by

Michael J. Paprocki
BHJ Transportation Study Director